

Format of Bio-data in respect of persons desirous of inclusion in DPE databank

1. Name and surname (in full) : **ANITA AGNIHOTRI**
2. Director Identification Number (refer Note 1): **02865537**
3. Income Tax PAN : **ACNPA 2854 K**
4. Gender : **Female** 4. Nationality : **Indian**
5. Father's name and mother's name and Spouse's name (if married) : **Father- Late Shri Anil Kumar Chatterjee, Mother Late Smt. Namita Chatterjee, Husband -Dr. Satish Balram Agnihotri**
6. Date of Birth : **10th October, 1956**
7. Present Position/Occupation : **Secretary to Govt. of India (Retired)**
8. Full address (present and permanent) with PIN code, Phone number, Mobile Number, E-Mail address)

Present: **93, New Moti Bagh, New Delhi – 110021, 011-26885240, Mobile: 9650588881 Email: agnihotrianita@yahoo.co.in**

Permanent: **Flat No. 7A, 7th Floor, Shrachi Dakshin, Nayabad, Kolkata - 700094**

9. Educational & Professional Qualification (Graduation onwards)

S.No.	Course	Subjects	University/Institute	Year of Passing
1.	Graduation (Honours)	Statistics and Mathematics (Special Paper)	Presidency College, Kolkata	1973-76
2.	Post Graduation	Economics with Econometrics & monetary economics (Special papers)	University of Kolkata, Kolkata, West Bengal	1977-78
3.	Post Graduation	Development Economics	University of East Anglia, UK	1991-92

10. Work Experience

S.No.	Organization/Institute	Post Held	Period (From - To)	Nature of Work/Area of Specialization
1	Ministry of Social Justice & Empowerment	Secretary	02.02.2015 to 31.10.2016	Policy formulation and monitoring of implementation of programmes for the socially Backward

				Classes, Senior Citizens, Transgenders & destitutes and administration of law relating to them.
2	Ministry of Housing & Urban Poverty Alleviation	Secretary	01.03.2014 to 02.02.2015	Programmes of Housing for urban poor and their livelihoods. Administration of Housing Policy.
3	Deptt. of Commerce	Special Secretary & Financial Adviser	10.12.2013 to 28.2.2014	Finance, Budget and monitoring of expenditure.
4	Deptt. of Commerce	Additional Secretary & Financial Adviser	7.5.2012 to 10.12.2013	Finance, Budget and monitoring of expenditure as well as corporate governance.

11. Whether SC/ST/OBC/Minorities/Women : **Women**
(if yes, indicate the relevant category)

12. Area of Specialization (Finance, Law, Management, Sales, Marketing, Administration, Research, Corporate Governance, Technical Operations or any other) :
Administration, Finance, Management, Corporate Governance.

13. Indicate how you fulfill the laid down criteria: **(Refer Annexure - I)**

14. (a) Have any legal proceedings initiated or are pending against you : **No**

(b) If Yes, please furnish the details _____

15. (a) Have you been or are designated partner in limited liability partnerships (LLP) : **No**

(b) If yes, please furnish the following details

Name of LLP	Nature of industry	Duration (with dates)
1.		
2.		
3.		

16. Directorship held/presently being in companies (both CPSEs and Private)

Name of company	Nature of industry	Nature of directorship	Duration (with dates)
1. Hindustan Diamonds (Deptt. of Commerce, Govt. of India)	Trading of Diamonds (Joint Partnership of D/o Commerce, GoI, De Beers Ltd. of UK)	Part time official Director	30.9.2009– 7.3.2012

2. State Trading Corporation (Deptt. of Commerce, Govt. of India)	Companies in international commodity trading	Part time official Director	22.5.2012–16.6.2014
3. Minerals & Metals Trading Corporation (Deptt. of Commerce, Govt. of India)		Part time official Director	22.5.2012–16.6.2014

Date 9.11.2016


Anita Agnihotri

Note 1: In case, you are not having Director Identification Number (DIN), you should immediately get the same in line with provisions of Sections 152 to 159 of the Companies Act, 2013 and furnish the updated bio-data to DPE.

Note 2 : In case there is any change in the above position, the revised and updated bio-data may be furnished to DPE within 15 days of such change.

Annexure-I

I have done post graduate in Economics (with First Class and specialization in Econometrics & Monetary Economics) from University of Calcutta, after doing Honors in Economics from Presidency College, Kolkata and also in Development Economics from University of East Anglia, UK with a distinction.

I have got 36 years of experience in public service, governance & management as a member of Indian Administrative Service from 1980 to 2016. This includes twelve years of experience in international trade and commerce under Department of Commerce, including 3 years in management of Government Finance as Additional/Special Secretary & Finance Adviser in Department of Commerce with additional charge of Ministry of Textiles.

I have also headed several offices in the field (as District Magistrate) and have served as Principal Secretary to Govt. in State Government and Development Commissioner of Special Economic Zone under Department of Commerce. I have served as Secretary to Govt. of India in two ministries, which has given me excellent governance opportunities and exposure to policy formulation in critical areas of social development, involving people as well as the corporate sector.

I have served as ex-officio part time Government Directors in 3 PSUs between 2008 & 2014.

I have also travelled in several countries of the world including Japan, Korea, USA, UK, Germany, Italy, France, Sweden, Iran and Turkey in various capacities participating as a member of government delegation and also for obtaining specialized training abroad.